

Ysleta Branch Library Energy Reduction Plan
April 1, 2012 through October 31, 2012
Submitted by Aimee J. Camp, Ysleta Manager

The Ysleta Branch Library is accepting the Energy Savings Challenge! Beyond the potential prizes, we are interested in discovering new ways to shrink our carbon footprint at work and possibly taking our new behaviors home with us and truly making a difference. Our plan is as follows:

Staff will:

- ✓ Turn off computer monitors throughout the library when we close for the evening
- ✓ Turn off staff computer monitors when staff is at lunch or scheduled at a public service point
- ✓ Unplug unnecessary items when not in use: fans, camera charger, heater, etc.
- ✓ Keep lights, copier and computer monitors off until we are ready to open
- ✓ Keep track lighting off in corridor and only use wall sconces when there is sufficient daylight
- ✓ Keep central light switch and last switch in children's area off in main public area when there is sufficient daylight
- ✓ Leave can lighting over Circulation desk off as there is sufficient ambient daylight
- ✓ Leave book drop room light off when there is sufficient daylight
- ✓ Not allow attendees to enter the meeting room before the teacher/presenter arrives

We will submit work orders for:

- ✓ Reprogramming parking lot lights for Daylight Savings
- ✓ Adjusting internal motion sensors so that lights go off after a shorter period

We will ask the Friends to purchase:

- ✓ A new toaster oven, to replace the very old one we had as well as the old toaster
- ✓ Sunblock curtains for staff lounge south facing windows and submit a work order for General Services to install them

Hopefully, with these simple changes in our routines and the assistance of General Services and the Friends of the Ysleta Branch Library, we will be able to reduce our electricity consumption and make a difference in our community and City.