




OFFICE OF THE COUNTY MANAGER

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MEMORANDUM

TO: Bill Roper
FROM: Ron Carlee, County Manager 
DATE: March 29, 2007
SUBJECT: Incandescent Lighting Replacement

This is to confirm the official directive on the upgrade of County lighting to higher efficiency consistent with the AIRE program.

- By April 19th, all essential incandescent lighting shall be changed to CFL or other high efficiency lighting technology in the County Board room and all public areas on the first three floors of the building, except for specialized lighting that is absolutely essential for television.
- By April 19th, all non-essential inefficient incandescent lighting on the first three floors shall be changed, removed, or turned off.
- By May 10th, I want a report with cost estimates on options related to the television lighting in the County Board room.
- By May 31st, all essential incandescent lighting in CHP shall be changed to CFL or other high efficiency lighting technology and all non-essential incandescent lighting shall be changed, removed, or turned off.
- Effective immediately, no new incandescent lighting shall be installed in any County facility and all bulb replacements shall be with CFL or other high efficiency lighting. Existing inventory of incandescent bulbs shall be sold as surplus or donated to non-profits.

Please provide status reports on the above dates to confirm accomplishment of this directive.

cc: Marsha Allgeier
Barbara Donnellan