

Fort Worth Better Buildings Challenge Advisory Committee Bylaw Articles

I. Name

- a. Fort Worth Better Buildings Challenge (FWBBC) Advisory Committee

II. Purpose

- a. Create a joint public-private ownership platform for the BBC initiative;
- b. Determine viable resource options necessary to BBC implementation; and
- c. Provide management recommendations of issues arising in BBC implementation.

III. Membership

- a. Members:
 - i. 12 - FWBBC Allies representatives from Downtown Fort Worth Inc, Fort Worth South, Fort Worth Chamber of Commerce, AIA Fort Worth, ASHRAE Fort Worth, BOMA Fort Worth, AEE North Texas, USGBC North Texas, BRIT, Oncor, Atmos, and Fort Worth Water
 - ii. 4 - City Staff representatives from each of the following departments City Manager's Office, Property Management, Economic Development, and Planning & Development.
- b. Privileges and Responsibilities of Membership
 - i. Voting: Each Member organization is entitled to one vote
 - ii. Participation: Each Member should attend all quarterly meetings and as many FWBBC events as possible

IV. Officers

- a. Titles: FWBBC Advisory Committee shall have the following officers elected from the current membership
 - i. Co-Chairperson City Representative
 - ii. Co-Chairperson Ally Representative
 - iii. Secretary
- b. Tiebreaker: The Co-Chairperson Ally Representative shall be the deciding vote in the case of a tie
- c. Term: All officers are elected to a one year term with no term limit
- d. Vacancies: Vacancies shall be filled by a special election if three months or more of the term remains. Vacancies occurring with less than three months shall be filled by appointment from the Co-Chairs

V. Meetings

- a. The business meeting of the advisory committee will be held quarterly. Notification of this meeting shall be made at least 15 days prior to the meeting.
- b. The Co-Chairs of the organization may call other meetings.
- c. Quorum: At all meeting of the organization, a quorum shall consist of the members. Quorum is equal to at least one more than half of the voting members of the committee being present.

VI. Sub-Committees

- a. Either Co-Chair, subject to the approval of the organization, shall appoint such standing, special, or ad hoc sub-committees as may be required by the bylaws, as he or she find necessary. Sub-committee chairs shall be appointed by and responsible to the Co-Chairs.

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VII. Parliamentary Authority.

- a. The rules contained in Robert's Rules of Order, Revised, shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with the bylaws or the special rules of order of the organization.

VIII. Amendment of Bylaws.

These bylaws may be amended by a vote of two-thirds of the membership of the FWBBC Advisory Committee present at any regular meeting or at a special meeting called for that purpose. The membership shall be notified of the adopted bylaw amendments by the most feasible means.